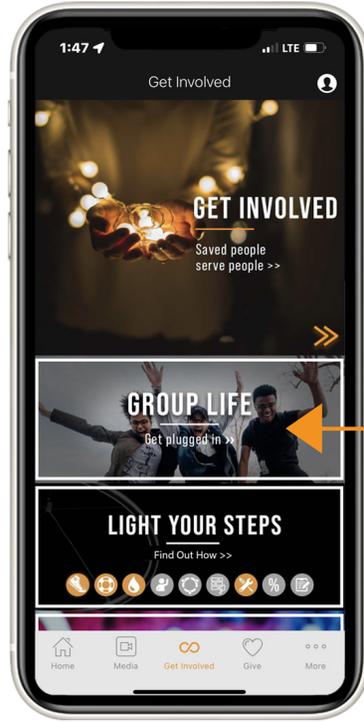## GROUP INFO ON THE C3 APP

In the C3 app you will be able to quickly send a message to all group members, access your group calendar, add a group need that people can sign up to provide, and take attendance.
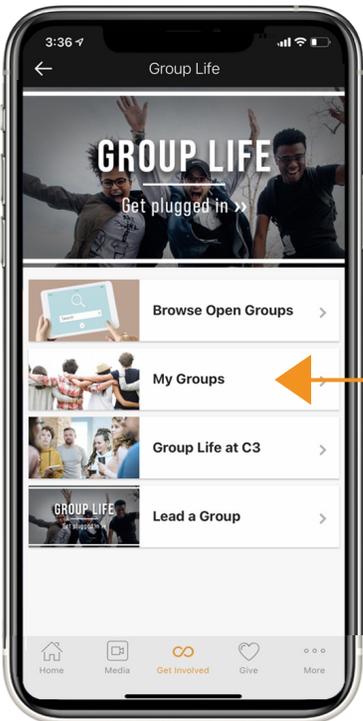
If you have not done so yet, download the C3 app. Go to your device's App Store and search for "c3 tricities." After setting up your profile, follow the directions below to access your groups.
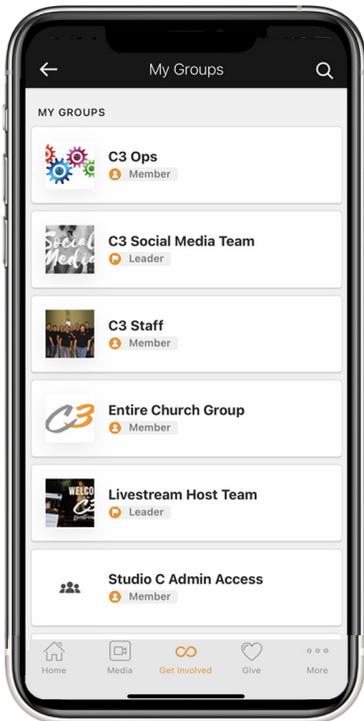
1 On the main screen of the app, click on the *Get Involved* icon at the bottom.
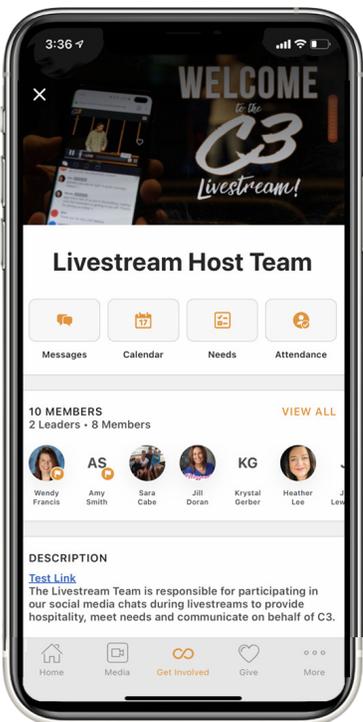
2 Click on the Group Life tile.

3 Click on *My Groups*

4 Here you will see any C3 groups you lead or are a part of.

5 When you click into each group, you will be able to send messages, access the calendar, add a group need that people can sign up to provide and take attendance.*

only group leaders can access the attendance button